

URGENT & IMPORTANT

**GOVERNMENT OF ANDHRA PRADESH
COMMISSIONER OF INTERMEDIATE EDUCATION, AP, HYDERABAD.**

MEMO.NO. 4436 /ACTTS-II/BUDGET/2013-14, Dated : 31 -05-2013

Sub : Intermediate Education – Booking of Expenditure in the Wrong Head of Account by the DVEOs and Principals under Plan 2013-14 – Certain details Called – Reg.

Ref : 1) CIRCULAR NO. ACTTS-II/BUDGET/2013-14, Dated : 28 -03-2013 of AO, O/o CIE, AP, Hyderabad.

2) U.O.Note.No.5012/537/A1/BG.I/2012-1,2,3, dated:
04.08.2012,07.08.2012, 14.08.2012.of Finance Dept.

3) U.O.Note.No.5012/537/A1/BG.I/2012-3, dated: 06-10-2012.

4) Lr.Rc.No.23280/Actts-2/2012, dated: 29.10.2012. of CIE,AP, Hyd.

5)G.O.RT.No.318, HE (IE.I) Dept., Dated: 01.05.2013.

6) G.O.Rt. No. 2075,Finance (Expr.HE) Dept., Dated: 24.04.2013.

7) Lr. No. Accts.II/VOC-SAL/2013-14,Dt: 09.05.2013 of AO, O/o CIE, AP, Hyderabad.

The attention of RJDIES is invited to the reference 1st cited, where in all RJDs, DVEOs, Principals were instructed not to draw salaries under certain old head of accounts as there is no budgetary provision for the year 2013-14 under them vide reference 3rd and 4th cited. These are

- a) 2202- General Education
- 02- Secondary Education
- MH-004- Research And training
- GH-06 Matching State Share
- SH(04) – Vocationalisation of Education
- 010- Salaries

- b) 2202- General Education
- 02- Secondary Education
- MH-004- Research And training
- GH-10 Centrally Sponsored Schemes
- SH(04) – Vocationalisation of Education
- 010 - Salaries

It is observed that even after issuing clear instructions in this regard there is a booking of expenditure in the above Old Heads of Accounts as observed from the AP Cyber Treasury Website (Expenditure Statement Enclosed) which may lead to AG Objection. Instead you are advised to book expenditure towards salaries under the New Head of Account for Plan Posts for the year 2013-14 whose **BRO** for 1st quarter was released vide references 5th and 6th cited as follows :

- 2202 - General Education
- 02 - Secondary Education
- MH-004- Research and Training
- GH 11- Normal State Plan**
- SH(04) – Vocationalisation of Education
- 010 – Salaries

Therefore the Regional Joint Directors are instructed to inspect the office records i.e. pay bills, reconciliation Statements from the month of March 2013 Salaries Paid in April 2013 of the DVEOs and the Principals falling under their respective Jurisdictions and submit the report for the following points :

- 1) Name & Designation of the Drawing and Disbursing officers who have drawn in the Old Head of Account District Wise as against to the amount shown in the **Expenditure Statement (Enclosed)**. **(The list of some of the DDOs who has done wrong booking is enclosed. Note : The rest of the DDOs has be identified at your end.)**

The Regional Joint Directors are also instructed to give following directions to the DDOs who has wrongly booked the expenditure under their control as follows :

- 1) Reconcile the figures of expenditure with the respective treasuries and propose the **Transfer Entries** to get the Same expenditure to be booked under New Head of Account by making a follow up by the DDO to get it corrected at the respective Treasury and the Accountant General Office also.
- 2) For incurring the expenditure in the New Head of Account the DDOs Concern should create a **new Bill ID in HRMS Package and feed the same cadre strength** as it was in the previous bills in old Head of Account. There after approach the concern treasury officer to inform him the above same with relevant Copies of GO's in the references 5th and 6th cited (This GOs were also put up as FTP in the DTA's Treasury Site) and also inform that this matter was also brought to the notice of the Director Treasuries & Accounts, AP, Hyderabad vide reference 7th cited.
- 3) Every month the DDO has to **reconcile figures of expenditure** booked by them with the respective Treasury offices relating to **correctness of amounts booked, Correctness of Head of Accounts etc.**, There after the Principals who are DDOs should obtain reconciliation certificate issued by the Treasury Officer and get checked by the next Higher Authority i.e DVEO Concerned. In case of DVEO the RJD being the next Higher Authority has to Certify and send to this office at regular intervals.

Therefore the Regional Joint directors are instructed to submit the action taken report in this matter with necessary Statements before 15th of June 2013. Any deviation in follow up of above instructions will be viewed seriously.

Encl: As Above.

Sd/- JSV PRASAD

COMMISSIONER OF INTERMEDIATE EDUCATION.

To

The Regional Joint Directors Rajahmundry, Warangal, Kadapa, Guntur & Hyderabad.

Copy to All the District Vocational Education Officers of Intermediate Education Department in the AP State for necessary action.