

O/o the Regional Joint Director of Intermediate Education, Kadapa

MEMO

Re.No.Spl/A3/2014

date.17.06.2014

The attention of the Principals of Govt. Junior Colleges and District Vocational Education Officers in Zone-IV is drawn to the following subject.

Certain proposals for sanction of Medical Reimbursement are being returned by this office for want of certain documents/information which leads for unnecessary correspondence and delay in sanction of the same. Hence they are informed to submit the following documents invariably while sending the proposals for sanction of Medical Reimbursement.

1. DDO Covering Letter.
2. Requisition of the individual.
3. Check List } must be signed by the individual and DDO.
4. Appendix -II }
5. Emergency Certificate [except for dental & eye ailments]
6. for dental & eye ailments OP Slip must be enclosed.
7. Essentiality Certificate [for total amount claimed]
8. Medical Bills
9. Discharge Summery
10. Dependent Certificate to be attested by Gazetted Officer (if the treatment is taken for the dependents of the Govt. Employees or Pensioners).
11. PPO (Pension Payment Order) for pensioners.
12. Non drawal certificate (Certain Principals are not mentioning the amount in NDC hence it is informed to mention the amount claimed).
13. Referral hospital letter. (Recognized hospital G.O. Copy)
14. The proposals should be sent in 1 set of original documents, 2 sets of attested Xerox copies.

Note: - The claim for Medical Reimbursement should be within a period of six months from the date of discharge of the patient from the hospital.

The District Vocational Education Officer's in Zone -IV are requested to communicate the same to all the Principals of Government Junior Colleges working under their jurisdiction.

SD/- J.SUJANA MALLIKA
REGIONAL JOINT DIRECTOR OF
INTERMEDIATE EDUCATION [FAC]
KADAPA

To
The District Vocational Education Officers in Zone-IV.
Spare-I

//t.c.f.b.o.//

J. Sujana
SUPERINTENDENT 17/07

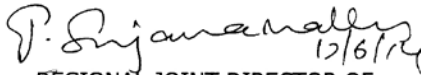

**OFFICE OF THE REGIONAL JOINT DIRECTOR OF INTERMEDIATE EDUCATION
KADAPA REGION: KADAPA -4**

Memo

Rc.No. Spl/Pension/B4/2014

Dated: 03-06-2014

The District Vocational Education Officers of Zone – IV are requested that the Principals of Government Junior Colleges in Zone IV may be intimated to follow the latest additional guidelines issued Vide G.O.M.S.No.97, dated 07-05-2014 while forwarding the pension proposals in respect of the retired employees. The particulars in part II[C] and particulars of service proforma furnished in the above said G.O. should invariably be enclosed to the pension proposals.


12/6/14
REGIONAL JOINT DIRECTOR OF
INTERMEDIATE EDUCATION [FAC],
KADAPA

3/6/14

To
The District Vocational Education Officers in Zone IV.

O/o District Vocational Education Officer,
Kurnool.

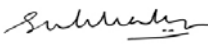
Endt.Rc.No.SPL/A/2014, Dated.18.06.2014

While communicating the copy to the Principals of Govt. Jr Colleges of Kurnool Dt., are requested to follow guidelines issued by the RJDIE, Kadapa Region, Kadapa while submitting Medical Reimbursement and Pension proposal of to RJDIE, Kadapa.

Sd/- R.SALABAI,
District Vocational
Education Officer(FAC),
Kurnool.

To
All the Principals of GJC's in Kurnool Dt. as per dispatch entry.

//t.c.f.b.o//



SUPERINTENDENT