

PROCEEDINGS OF THE COMMISSIONER OF INTERMEDIATE EDUCATION
ANDHRA PRADESH :: HYDERABAD

Present : Sri J.S.V.PRASAD, I.A.S.,

Rc.No.Acad.I-1/Spl/2012

Dated : 25.05.2012

Sub : INTERMEDIATE EDUCATION - Admissions into I & II year Intermediate Courses for academic year **2012-2013** - Certain Instructions Issued.

Read : 1. Proceedings Rc.No.3253/DC3-2/1988-3, Dated 13.07.1988.
2. Proceedings Rc.No.361/JC9-1/1998-1, Dated 13.07.1998.
3. Memo No.AG/ADM-1/06-07/UE-1/2006, Dated 26.05.2006.
4. Proc.Rc.No.AG&MC/ADM1-2007-08/UE-1/2007, Dated 11.05.2007.

PRINCIPALS SHOULD READ THIS CIRCULAR TO ALL J.L.'s

1. All Principals are informed that **all Government Junior colleges should reopen on 01.06.2012** for the academic year 2012-2013. Special emphasis should be given in making admissions in all the approved/sanctioned sections to the maximum permitted strength.

ADMISSIONS :

2. Earlier the Commissioner had given clear instructions with regard to minimum number of students to be admitted in a section/group. The Government in Memo No.467/CE.II-2/1989, dated 14.07.1989 has **prescribed minimum strength of students** as given below:

A] Arts & Commerce	- 40
B] Science	- 30
C] Oriental Languages [Hindi, Sanskrit, Urdu etc]	- 25
D] Vocational	- 20

If a section is homogeneous the minimum number of students is 30 for Science and 40 for Arts. If a sanctioned section is heterogeneous, the minimum number of students for each group is as detailed below :

Each science Group of one Medium	- 30
Each Arts Group of one Medium	- 40

Irrespective of the group or medium, the minimum economic number of students for each group cum medium shall be maintained.

3. As per the admission rules communicated by B.I.E., the **maximum intake in each section, either Arts or Science/Vocational, is 88 only.**

4. In any college, if there are more than 120 students admitted in a group, the Principal can open a second section. The Principal shall apply for prior permission to the DVEO by 30.06.2012. The DVEOs shall bring all those proposals for meeting to be held on 04.07.2012. The CIE will review all such requirements of additional sections.

5. It is noticed that in 2011-12 a large number of colleges have enrolled less than 100 students in all courses put together in Inter 1st Year. This kind poor performance will not be tolerated. The minimum number of students shall not be less than 150 (all groups inclusive). However note that **Number of students who will appear for IPE in 2012-13 shall not fall below 100 during the year.**

6. A massive enrollment drive should be under taken by Principals and Junior Lecturers. They shall go to the feeder Schools, meet the Headmasters of the Schools, obtain the list of students who passed 10th class and shall enroll them in Government Junior Colleges.

7. The Principals should not admit students who have already enrolled nearby colleges. The Principals should check and then admission should be finalized.

8. The **date of closure of admissions for 1st spell shall be 20.06.2012.** Admissions into vocational stream is getting delayed every year. This should not happen from the current year onwards. There should be sufficient students in the Vocational stream by the time the first spell of admission is completed on 20.06.2012.

9. The department proposes to **give high priority to vocational education.** Wherever vocational courses are being offered in GJCs, students should be encouraged to take vocational stream. The Principal shall educate students about better employment prospects available in vocational courses especially for those who acquire good skills during On the Job Training.

10. Principals shall ensure that **students who have passed SSC in compartmental basis** and those **who have secured very low percentage of marks** (below 50%) should be encouraged to take up vocational courses in Intermediate stream. This should be in the form of education to the parents as well as students keeping their academic capabilities in view. However, there should not be any coercion on students to join a course.

11. Further no student should be denied admission into 1st year Intermediate course any Government/Aided Junior College. Principal should launch special counseling with S.S.C. pass-out through staff members to get more admissions.

gml 12. All Principals may note that under any circumstances students should not be admitted in un-economic groups. While making admissions Principals shall inform students that if sufficient number of admissions are not made in a particular group that group will not continued. A declaration should be obtained from the students in this regard. If by the end of admission schedule, the prescribed minimum strength is not enrolled in the group, the students already admitted in that un-economic group should be given group change that is available and functioning in the college according to the option exempting such student from payment of "GROUP CHANGE FEE".

GENERAL INSTRUCTIONS :

1. All Principals shall ensure that **classes start by 9:00 am and end by 4:00 pm.** They should ensure that **morning prayer** is held and **attendance of students is taken** in all classes compulsorily. Wherever Junior Colleges are running on shift system the timings can differ. gml

2. Principals shall ensure that **sports and games** are conducted in the college every day from **4.00 pm - 5.00 pm.** The Physical Director will be made responsible for this. Wherever the P.D. post is vacant, one of the lecturers who is relatively young and enthusiastic in sports and games shall be nominated to supervise sports and games.

3. Principals shall ensure that **lecturers stay in the College till 5 pm** compulsorily. They should **conduct daily meeting after class hours** i.e. after 4 pm. with all lecturers on various issues pertaining to the functioning of the college.

4. Principals shall encourage **students to form cultural clubs and encourage extracurricular activities** like debates, elocutions, essay writing, quizzes, song, dance and drama. N.S.S. activities and **N.C.C.** should also be taken up in all colleges.

gml 5. Principals shall ensure that the **College Day** is announced at the beginning of the year itself. It shall be conducted by all colleges between 1st and 15th November of the year preferably on the **Second Saturday of November.**

6. Principals shall prepare a suitable time-table keeping in view **difficult subjects like Maths, Physics and English** etc. Principals should take note of the previous performance of the students and ensure that additional efforts are made in the subjects where there is under performance of the students. The time-table should ensure that Science, Mathematics and English are taught in the forenoon rather than afternoon.

7. **Special classes can be conducted from the beginning of the year** itself to make students fit. The present practice of conducting special coaching before IPE is not good. It should be conducted from the beginning of the year itself.

8. Principals shall also **ensure that practicals are conducted in laboratories from the beginning of the year itself.** Principals shall conduct training programme for Junior Lecturers on Lab work by hiring the services of experienced retired teachers.

9. Wherever there are large number of students in a particular College permission may be sought for engagement of tutors on hourly basis from the undersigned on a case by case basis. The expenses on this account can be met from the accumulated special fee funds.

10. All DVEO's are directed not to recommend/forward proposals for sanction of Budget in respect of contract faculty engaged for subjects of un-economic groups.

11. The Secretary, BIE is requested to issue necessary instructions not to accept the 1st year nominal rolls in respect of un-economic groups/sections/media/second languages/vocational courses in GJC's/Aided Colleges without specific permission of the undersigned.

12. All the Principals of Government and Aided Junior Colleges should strictly adhere to these Instructions. Any deviation in the regard will be viewed seriously.

SD/- J.S.V. PRASAD
COMMISSIONER OF INTERMEDIATE EDUCATION

To

All the Principals of GJC's in the State.

All the RJDIE's & DVEO's in the State.

Copy to the Secretary, Board of Intermediate Education, A.P., Hyderabad.

Copy to all the Regional Inspection Officers in the State.

Spare-10.

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SUPERINTENDENT